

Information Evening: Year 9

Justine Arif - Performance Director
Stuart Kemp - Assistant Headteacher



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Whole school information



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Safeguarding

This is a critical aspect of our work with young people.

ALL staff at school are responsible for safeguarding and will report anything of concern.

Our team of Designated Safeguarding Leads (DSLs) are very experienced and trained to respond to any concern.

Stuart Kemp is our Designated Safeguarding Lead. You can ask to speak to him if you have a concern, or to any one of our Deputy DSLs.



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IMPORTANT SAFEGUARDING

This is your DSL/DDSL contact tree for Sandringham School



Viv Boost
Sixth Form
Learning Mentor
Location - Sixth Form
Centre
Ext 4417



Tracy Green
Behaviour Support
Manager
Location - D Block
SLA
Ext 4221



Emma Coyne
Student Wellbeing
Manager
Location - D Block
Wellbeing office
Ext 4314



Kaitina Clark
Performance Director
Y11/Teacher of PE
Location - Sixth Form
Ext 4222



Ciboney Durrant
Location - SENDCO
office
H Block
Ext 4262



Rhianon Chapman
Performance Director
Y11/Teacher of English
Location - LCR office
Ext 4306



Dr Caroline Creaby
Deputy Headteacher
Location - I Block
ground floor office
Ext 4215



Andy Cracknell
Assistant Headteacher
Location - D Block
SLA
Ext 4444



Laura Jablonski
Assistant SENDCO
Location -
SENDCO Office
H Block
Ext 4362



Melissa Holian
DSL
Location - D Block
Conseiller
Location - D Block
Wellbeing office
Ext 4206



Stuart Kemp
DSL
Location - D Block
Wellbeing office
Ext 4234 or 4229



Thom Leat
Assistant Headteacher/
Director of Sixth Form
Location - Sixth Form
ground floor office
Ext 4492



Gemma Lovett
Pupil Premium
Coordinator
Location - D Block
Ground floor office
Ext 4306



Neil Miller
Assistant Headteacher
Location - A Block office
Ext 4006



Kate Mouncey
Deputy Headteacher
Location - A Block office
Ext 4282



Alex Neville
DSL Technology
Location - B Block
Ext 4512



Mark Nicholls
Acting Head of School
Location - A Block
Upstairs office
Ext 4306



Rachael Potter
Associate Assistant
Headteacher/PD
Y12/PLT
Location -
Sixth Form Centre
Ext 4534/4214



**Designated
Safeguarding Lead
(DSL)**



Stuart Kemp
(Assistant Headteacher)

CONTACT:
0172 779 9560

EXTENSION:
4234

LOCATION:
D Block
(Wellbeing office)

Safeguarding of a young person
must be your first priority.

If you have any concerns please
report these either on CPOMS
under 'Safeguarding' or
to your DSL/DDSL
without delay.



Always be aware!

Attendance and punctuality

Attendance at school is hugely important. We work hard with families to ensure that our students' maximise their attendance to lessons.

If you need any support, please contact Stuart Kemp, Assistant Headteacher or Kate Mouncey, Deputy Headteacher.

Last year, our whole school attendance was 94.1% (Nat. 91.4%).

Of the 1210 students in Years 7-11 last year, 456 had attendance of 98% or above

Our target is to achieve 97% attendance in Year 7-11.



Attendance

Nationally, students **not** achieving grade 9 to 4 in English and maths had an overall average attendance rate of 91%, compared to an average of 95% attendance for students achieving grade 9 to 4 in English and Maths.

90% attendance = 1 day missed per fortnight (19 school days in the year)

85% = 29 school days missed

'Persistent absence' = 90% attendance or less

We will send notifications home for any student who falls below 96% attendance.



90% Attendance -

Missed Curriculum

Subject	# Lessons
Art	2
Computer Science	4
Design Technology	6
Drama	4
English	13
French	6
Geography	4
German	7
History	4
Mathematics	10
Music	3
Personal Development	4
Phil Religion & Ethics	2
Physical Education	7
Science	11

These are the amount
of lessons/ hours
missed **for someone**
on 90% attendance all
year



80% Attendance -

Missed Curriculum

Subject	# Lessons
Art	10
Computer Science	10
Design Technology	20
Drama	17
English	25
French	26
Geography	17
Geography Skills	4
History	10
History Skills	3
Mathematics	39
Music	12
Personal Development	10
Phil Religion & Ethics	10
Philosophy and Ethics	5
Physical Education	4
Science	29

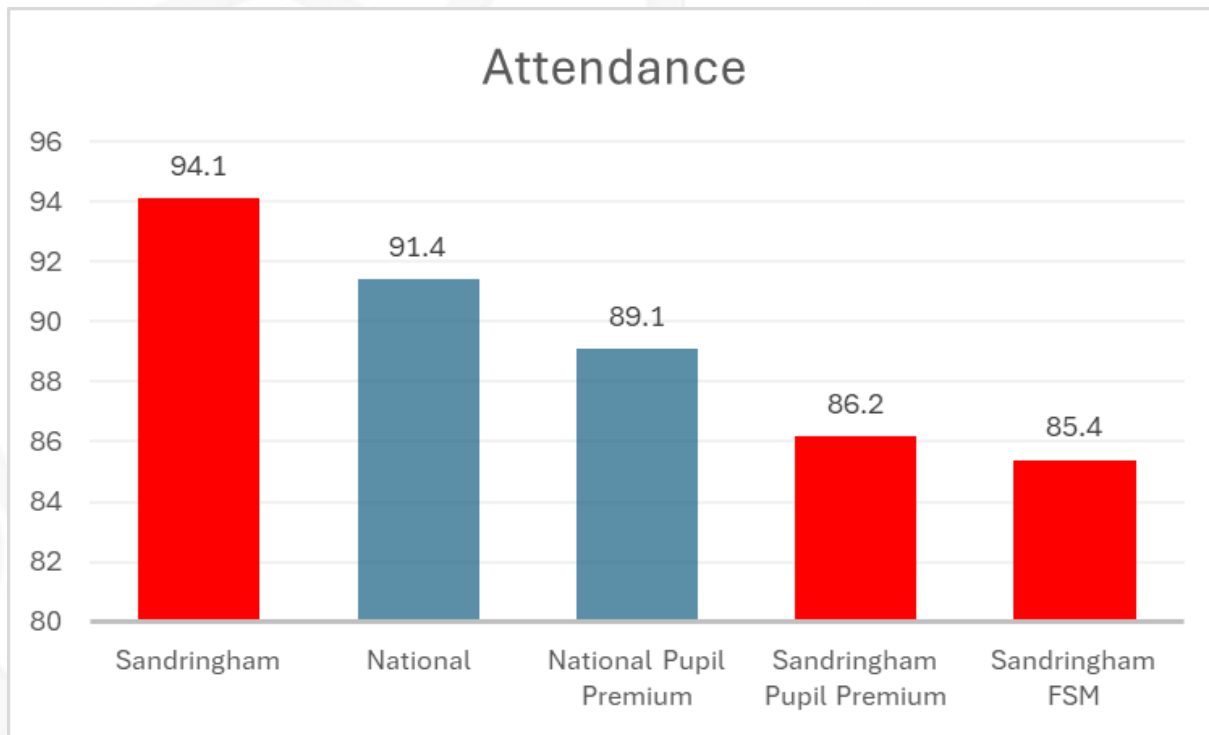
These are the amount of lessons/ hours missed **for someone on 80%** attendance all year



Group	Attendance	Likely impact	Action/ notification
Stage 0:	96% - 100%	No Concern	
Stage 1:	94% - 95.9%	Early flag	Letter 1a
Stage 2:	90% - 93.9%	Risk of underachievement	Letter 1b
Stage 3:	85 - 89.9%	Severe risk of underachievement (Persistently absent)	Letter 2
Stage 4:	50% - 84.9%	Extreme risk of underachievement (Persistently absent)	External referral/ support. Possible Notice to Improve and legal intervention.
Stage 5:	Below 50%	Critical risk of underachievement (Severely absent)	Possible Notice to Improve and legal intervention. External referral/ support.



Attendance and Statistics - 2025-26



We have resources to help those families who are eligible for FSM and PP Funding.

If you are in this group and your child is persistently absent, expect to hear from us!

Please feel free to reach out for help



Recording absence

If you need to inform the school of an absence, please call the absence line: 01727 799 564 before 9.15am. A specific reason needs to be provided.

If there is an upcoming planned absence, email absence@sandringham.aetrust.uk or call the absence line. Alternatively, the student needs to bring a signed note from a parent/carer explaining the reasons.

This note must be shown at Student Services when signing out.



Consequences

Whilst our ethos is to reward students as often as possible there inevitably have to be clear expectations regarding behaviour. The system is based on promoting learning; anything that prevents the student or others from learning will be taken very seriously.

Our Consequences System is based on a fair set of rules that will be applied by all staff consistently. The system gives students the chance to behave. If they choose not to, they will be given a warning. If they do not respond to the warning, they will receive a consequence. If they still do not respond, they will receive a further consequence according to the consequence grid.

Please familiarise yourself with the Behaviour Policy and, in particular, with the new rules about mobile phones. In Years 7,8 and 9, smartphones are not permitted on site at all.



In all year groups, 7-11, phones should never be seen or hear on the school premises.

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Learning

We would like all students to be ready to learn - every day and in every lesson.

Please support them to bring the correct equipment and books for each day, including a fully charged Chromebook.

We will always encourage all students to bring a positive and open attitude to every lesson so that they can make as much progress as possible.



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Extra Curricular Opportunities

As you know there is a wealth of opportunities open to your child at school and we strongly encourage all students to seek something they can pursue further. Access to these opportunities and clubs is managed through SOCS, an online platform focused solely on this.

Information about signing up as a parent can be found [here](#).



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Year group information



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Expectations of students

- **An incredible team:** we will work together and support one another
 - **Kind:** hate or negativity has no place here
- **Positive:** we will work hard and focus on achieving our best
 - **Resilient:** we will pick ourselves up from any failure we experience; ready for the next challenge
- **Ready for progress and learning:** students will be prepared, punctual and proud of themselves

What you can expect from staff

- Support when you need it
- Positivity and commitment to you as students
 - Rewards and praise
- Sanctions (where needed) and consistency
 - Calmness and kindness
- Communication and meetings with parents/carers
 - Chasing excellence



Student messaging



**I will hold you to
account.**

I will have your back.

I will stick to my word.



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Ambition
Education Trust

What home can do to support:

- ☐ Attendance
- ☐ Support with homework and organisation
- ☐ Support with behaviour
- ☐ Clear communication and trust in us





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**THE
SANDPIT
THEATRE**

12TH -14TH NOVEMBER 2026

12:30PM + 7PM

WWW.SANDPITTHEATRE.CO.UK

TICKETS £12 - £14.50



SANDPITTHEATRE

BOX OFFICE 01727 799565


Ambition
Education Trust

Year overview for Year 9:

YR9 World of Work 20/10/26

Pastoral Review Day 27/11/26

GCSE Options Booklet Issued TBC Feb

YR9 into YR10 Information Evening 23/02/27

YR9 Battlefields Trip 5/3/27 -
6/3/27



YR9 PTC

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9/03/27



20th of October- World of Work

The morning will consist of presentations by 4 industry specialists from:

- **Sky**
- **Finance**
- **Marketing**
- **Law**

At this stage, the aim is to encourage students to explore different careers and also challenge their view on what would be a good career for them.



Pastoral Review Day

Weds 25th Nov (evening) or Thurs 26th Nov (morning).

Virtual meeting with students and parents/ carers and tutors or another associated member of staff.

This is a check-in after 11 weeks of the school year to discuss how each student feels and how well they have settled into the new school year. It will include a discussion about participation and attitude, and will enable students and parents to share their views.



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Modules - A taster of GCSE

One session per week for 9 weeks x 2

1. An early taster of the GCSE and A level courses offered at Key Stage 4 & 5, e.g. Media Studies, Dance, Business & Economics or Psychology.
2. The opportunity for those students in sets 1 & 2 for French or Spanish to continue with your second language of German.
3. The opportunity to take another hour of a subject you really enjoy doing e.g. Art, Drama, Music or Food Technology.



GCSE options process

February

- Options presentation to students in assembly
- Booklet distributed to students and families online
- **23/02/2027** - Year 9 into 10 Options Information Evening

March

- **09/03/2027** Year 9 Parent Teacher Consultation
- Final deadline for return of the options form online to be confirmed

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March - April

- Options interviews with Deputy Headteacher

June

- Year 9 options confirmed

The Team:

9A: Claudia Barrell and Richard Curzen

9E: Elliot Bailey

9F: Ellie Piper

9H: Chris Bloomfield

9J: Eileen Kincaid

9N: Zoe Davey

9S: Kyle Hartnell

9T: Chrissy Johns



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Your contact with school

My Child at School (MCAS) - Information about accessing this can be [found here](#)

Website

Email: admin@sandringham.aetrust.uk for the attention of the required staff member

If there is an urgent or out of hours safeguarding concern: call 0300 123 4043 or call 999 if it is an emergency



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