



# Sandringham School

'Everybody can be Somebody'

Headteacher: **Alan Gray, M.Sc., F.R.S.A.**

Deputy Headteacher: **Caroline Creaby, BA, M.Ed., Ed.D., F.R.S.A.**

Deputy Headteacher: **Fergal Moane, B.Sc. (Hons), M.A.**

Deputy Headteacher: **Mark Nicholls, BA (Hons)**

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16<sup>th</sup> July 2020

Dear Parent/Carer

## Exercise Book Covers

In order to protect your son/daughter's exercise books and provide space for storing worksheets, we require **all students** to have plastic book covers with the school emblem embossed on them in both A4 and 9" x 7" sizes. These are available at a cost of 75p and 50p respectively.

We ask that plastic covers are to be used on all exercise books in order to keep them looking neat and tidy.

The covers need to be ordered and paid for via ParentPay no later than **Friday 28<sup>th</sup> August**. We will not be accepting cash or cheques through Student Services and therefore we will only accept orders via ParentPay. Should you require your login details again please email [finance@sandringham.herts.sch.uk](mailto:finance@sandringham.herts.sch.uk)

Please visit [www.parentpay.com](http://www.parentpay.com) and select the number required of each size and make payment accordingly.

The covers will be distributed by Friday 11<sup>th</sup> September.

Yours sincerely

Stuart Kemp  
Assistant Headteacher

