

Headteacher: Alan Gray, M.Sc., F.R.S.A. Deputy Headteacher: Caroline Creaby, BA, M.Ed., Ed.D., F.R.S.A. Deputy Headteacher: Fergal Moane, B.Sc. (Hons), M.A. Deputy Headteacher: Mark Nicholls, BA (Hons)

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Letter No: 197/2020

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16th July 2020

Dear Parent/Carer,

Locker Key Request

As you are aware, renting a **school locker** again this year will be particularly useful for storing exercise books, electronic devices, textbooks and PE equipment and will save carrying an extra load in your son/daughter's school bag.

The lockers need to be ordered and paid for via ParentPay no later than **Friday 28th August.** We will not be accepting cash or cheques through Student Services and therefore we will only accept orders via ParentPay. Should you require your login details again please email <u>finance@sandringham.herts.sch.uk</u>

Please visit <u>www.parentpay.com</u> and make your payment by the given deadline.

Locker keys will be distributed to students by Friday 11th September.

Yours sincerely

Stuart Kemp Assistant Headteacher

