



Exam Invigilators – part-time Starting November 2021

£9.20 per hour including pro rata holiday pay, term time only, on a flexible, variable hours basis

We are looking to expand our Invigilation team for our upcoming exam period. You will be required to invigilate exams, collect papers and work with the Exams Officer to ensure regulations are adhered to. We are looking for reliable, flexible and enthusiastic individuals, with an eye for detail. The hours are varied and there will be opportunities to work on an ad hoc basis during the year, as well as during the main exam period in May and June. There will be appropriate training for successful candidates and invigilators will be required to attend regular refresher sessions.

Application deadline: 9am Friday October 15th

Prospective candidates are encouraged to submit their applications as soon as possible as the school reserves the right to close the advert should we feel able to appoint an appropriate candidate. Full details are available from our website www.sandringham.herts.sch.uk or www.teachinherts.com Applications should be sent to: Kate Ward, HR Manager, Sandringham School, The Ridgeway, St Albans, AL4 9NX, Tel 01727 799560. Email appointments@sandringham.herts.sch.uk

Sandringham School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check and references. We are strongly committed to promoting equality of opportunity and the elimination of unlawful discrimination.