



Sandringham School

'Everybody can be Somebody'



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Headteacher: **Alan Gray, M.Sc., F.R.S.A.**
Deputy Headteacher: **Caroline Creaby, BA, M.Ed., Ed.D.**
Deputy Headteacher: **Mark Nicholls, BA (Hons)**

Letter No: 157/2022

18th March 2022

Dear Parents, Carers and Students,

Curriculum change to the structure of the school day.

One of the key features of a schools' curriculum is the provision for personal development which, at Sandringham, includes dedicated time on the curriculum for a Personal Development lesson together with daily tutorial/assembly time. In September 2020 we significantly remodelled our Personal Development curriculum and also committed to review the school day in the first year of delivery to ensure that the time allocated to the provision was adequate to ensure all students were able to access the material we are both expected and want to cover. This review was delayed a year in light of the disruption caused by COVID-19 but has been taking place over the past term.

Discussions with pastoral leaders and the wider teaching staff, as well as reflections taken from the Pastoral Review Day and the Kirkland Rowell survey indicate that, although lesson time allocated to Personal Development is currently sufficient, there would be a clear benefit in providing additional time for tutors to spend with their tutees each morning as well as providing additional time through the week for the wider pastoral team to work with students. Various models have been considered by staff and governors and the proposal is to extend the morning tutorial by 5 minutes, maintain all other aspects of the model of the current timetable and end the school day at 3:05pm as shown overleaf. This model retains both movement time in support of transition between lessons and the current lunchtime allowing for full continuation of extra-curricular activities and the important break for staff and students in the middle of the day.



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New structure of the day from September 2022

8:30 - 8:50 a.m.	Registration and Tutorial (increase by 5 minutes daily)
8:50 - 9:50 a.m.	Session 1
9:50 a.m.	Movement time
9:55 - 10:55 a.m.	Session 2
10:55 - 11:15 a.m.	Break
11:15 - 12:15 p.m.	Session 3
12:15 p.m.	Movement time
12:20 - 13:20 p.m.	Session 4
13:20 - 14:05 p.m.	Lunch
14:05 - 15:05 p.m.	Registration and Session 5
15:05 p.m.	Community Time (Voluntary)

We wanted to inform families as soon as possible regarding this proposed change before it is confirmed by the governing body. We will be communicating with the company who operate the coach services to and from Wheathampstead each day to ensure students who use this service are not impacted but please do pass any comments that you may have for the attention of Mr Nicholls to admin@sandringham.herts.sch.uk

We appreciate that any adjustment to the school day is something rarely done, and we do not propose to make any further changes in the foreseeable future.

Yours sincerely,

Alan Gray
Headteacher