
Sandringham School

Job Description



Job Title: Cleaner
Accountable to: Campus Manager through Assistant Campus Manager
Salary: HB1
Start Date: September 2022

Background

To support the Campus Manager and caretaking staff in providing a clean, healthy and safe environment for users of the school buildings and grounds.

Key Tasks

- daily cleaning of the school building according to schedule of work and as directed by the Assistant Campus Manager
- clean and buff floors as required
- safe, appropriate and economic use of cleaning materials and equipment as directed
- where cleaning in practical areas, working within the guidelines provided for safe working in that particular area
- use of cleaning materials in line with COSHH guidelines
- emptying of bins and ensuring rubbish is disposed of safely and as directed
- reporting of any potential health and safety hazards to the Assistant Campus Manager
- such other cleaning duties which may arise
- to carry out any other reasonable duties as may from time to time be requested by the Headteacher and Business Manager

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.