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Letter No: 13/2022

8th September 2022

Dear Parent/Carers,

As we begin a new academic year, I would like to write to you to remind you or introduce you to a number of digital systems which provide information about your child's progress at school. There are three platforms which we will cover in this letter:

- Bromcom's MyChildAtSchool (MCAS) is where you can access your child's timetable, details about any sanctions and their termly academic progress reports.
- ePraise is a platform where you can view the house points, accolades and achievements which your child has been awarded.
- Google Guardian email summaries are useful email digests where you will be able to see the home learning tasks your child has been set by subject teachers via Google Classroom.

Each of these platforms has its own specific purpose in helping you as parents/carers keep up to date with how your child is getting on at school.

More detailed information about each individual platform can be found on the following dedicated page of the school website – <https://sandringham.herts.sch.uk/parent-carer-platforms/> We would ask you to review the information on this page to understand how to login and navigate each platform.

Each platform requires you to accept an invitation or you will be supplied with a username and password. Below you will find further information relating to this:

- MyChildAtSchool (MCAS) – Parents/carers of students who joined the school this September will receive an email notification with further instructions on **Thursday 8th September**. Parents/carers of new students in Year 12 will receive this later in the term.
- ePraise – Parents/carers of students who joined the school this September will receive an invitation via email on **Thursday 8th September**. **Please note that invitations for ePraise expire after 24 hours.**



- Google Guardian summaries – Parents/CARERS of students who joined the school this September will have already received an invitation for Google Guardian Summaries. If you require this to be resent, please email data@sandringham.herts.sch.uk. **Please follow the Getting Started with Google Classroom Guardian Summaries Guide when accepting your invitation.** This can be found on the school website (link above).

If your child did not join the school this September but are not yet using one or more of the platforms, please email data@sandringham.herts.sch.uk where we will be able to help.

Yours sincerely,

Mark Allday
Assistant Headteacher
Alban Academies Trust Director: Digital Strategy & Innovation