



# Sandringham School

'Everybody can be Somebody'

## Sandringham School: Provider Access Statement

### Introduction

This statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Student entitlement

Students in Years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

### Management of provider access requests procedure

A provider wishing to request access should contact Carly Eady, Careers Coordinator, Telephone: 01727 799560; Email: [carly.eady@sandringham.herts.sch.uk](mailto:carly.eady@sandringham.herts.sch.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer multiple training providers opportunities to come into school to speak to pupils and/or their parents. Most will be offered to all pupils during lesson time. A sample of activities is seen below, please see the Careers section of the Sandringham School website for a more detailed list of careers activities. (PD = Personal Development lessons, ELD = Extended Learning Day).

	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>	PD: Introduction to careers, digital literacy		Work shadowing
<b>Year 8</b>	PD: Self-reflection and world of work sessions Assembly with local employer	Assemblies with local employers including apprenticeship providers	
<b>Year 9</b>	PD: Enterprise, business, labour market and careers sessions. Focus on STEM careers.	Careers Day (ELD) – opportunities to consider future pathways, meet employers from different sectors. All talks to include information about training through technical and vocational routes.  Year 9 Options Evening	
<b>Year 10</b>		ELD – Visit to the University of Hertfordshire.  PD: Work experience preparation sessions.	E Week – One week of work experience for all students  Assemblies with local FE providers to start considering Post-16 options

<b>Year 11</b>		<p>PD – self-reflection, personal skills, applications and post-16 options</p> <p>You're Hired ELD – Opportunities to plan for the future including college, sixth form and apprenticeships. Access to a range of FE and training providers (3 x FE and at least one apprenticeship provider).</p>	
<b>Year 12</b>		<p>PD – 6 week careers programme to include a year group talk from apprenticeships provider.</p> <p>ELD in March with a wide range of speakers from a range of sectors, including information about technical and apprenticeship routes.</p>	Continuing sessions on university applications and apprenticeship/ employment preparation.
<b>Year 13</b>	<p>PD - Higher Education and apprenticeship programme continues, including mock assessment centre.</p> <p>Mock interviews with staff and employers for university and apprenticeship/ employment.</p>	One-to-one advice and guidance for students pursuing an employment pathway to help them with specific applications.	

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

#### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the dedicated Careers room in the Learning Resource Centre. This room is available to all students at lunch and break times.

