



Sandringham School

'Everybody can be Somebody'



The Ridgeway, St. Albans, Hertfordshire. AL4 9NX

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Headteacher: Alan Gray, M.Sc., F.R.S.A.

Deputy Headteacher: Caroline Creaby, BA, M.Ed., Ed.D.

Deputy Headteacher: Mark Nicholls, BA (Hons)

Letter No: 106/2023

23rd January 2023

Dear Parent/Carer,

Year 12 PTC – Tuesday 31st January

A reminder that the window for booking appointments for the upcoming Year 12 Parent Teacher Consultation Evening is now open and will close on **Thursday 26th January** at 7.00pm.

Year 12 PTC will take place as a face-to-face evening in school. Appointments are pre-set at 5 minutes and we do recommend leaving a break between appointments to give you time to reach the next teacher. You can make up to 4 appointments with subject teachers. Attached is a map of the school site, showing the locations of each faculty, to assist you in organising your appointments.

Should you wish to make any changes after this date please contact:

louise.grubb@sandringham.herts.sch.uk

Please visit <https://sandringhamschool.schoolcloud.co.uk/> to book your appointments. Attached is a short guide to support you accessing the site. You can login with the following information:

Student's First Name; Student's Surname; Date of Birth

We look forward to seeing you on **Tuesday 31st January**.

Yours sincerely,

Katie Clifford

Performance Director: Year 12



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Council England

