



Headteacher: Alan Gray, M.Sc., F.R.S.A.

Deputy Headteacher: Mark Nicholls, BA (Hons)

Deputy Headteacher: Caroline Creaby, BA, M.Ed., Ed.D.

The Ridgeway, St. Albans, Hertfordshire. AL4 9NX

Telephone: 01727 799560

Email: admin@sandringham.herts.sch.uk Website: www.sandringham.herts.sch.uk

File No: 111/2023

30th January 2023

Dear Parent/Carers,

Year 9 PTC - Monday 27th February

We would like to invite you to attend Year 9 Parent Teacher Consultation Evening on **Monday 27**th **February** between 3.45pm-7.15pm. This will be an opportunity to discuss your child's progress with individual subject teachers following their spring report, which students will receive on **Wednesday 8**th **February**.

Year 9 PTC will take place as a **face-to-face** evening in school. Appointments will be available to book in advance using the School Cloud system. Appointments can be made from **Monday 6th February** at 9.00am and will close on **Friday 10th February** at 7.00pm. Appointments are pre-set at 5 minutes and we do recommend leaving a break between appointments to give you time to reach the next teacher. You can make up to 8 appointments with subject teachers and we recommend you prioritise those which your child is considering pursuing at GCSE.

Should you wish you can also make an appointment with our Careers Advisor, Nicky Honeywell. These appointments are 12 minutes. We would encourage students to opt for this should they want more detailed guidance and support in making their GCSE options. If your child does not currently study Dance and is interested in this option at GCSE, then you are welcome to book an appointment with Miss Davies.

Please visit https://sandringhamschool.schoolcloud.co.uk/ to book your appointments. You can login with the following information:

Student's First Name; Student's Surname; Date of Birth

Please note that you will also receive an email from School Cloud shortly before the bookings open with a link to the booking system where you only need your child's date of birth to validate your login. Should you wish to make any changes to appointments after this date please contact: hannah.fryer@sandringham.herts.sch.uk

We look forward to seeing you on Monday 27th February.

Yours sincerely,

Hannah Fryer Performance Director: Year 9 Thom Leat Assistant Headteacher















