



Sandringham School

'Everybody can be Somebody'



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Headteacher: Alan Gray, M.Sc., F.R.S.A.
Deputy Headteacher: Caroline Creaby, BA, M.Ed., Ed.D.
Deputy Headteacher: Mark Nicholls, BA (Hons)

Letter No: 94/2023

10th January 2023

Dear Parent/Carer,

Year 12 PTC – Tuesday 31st January

We would like to invite you to attend the Year 12 Parent Teacher Consultation Evening on **Tuesday 31st January** between 3.45pm-7.15pm. This will be an opportunity to discuss your child's progress with individual subject teachers.

If a student has more than one teacher for a subject, please note that the system has been configured for one appointment with one of their teachers who will be able to discuss progress across all the whole subject with you.

Year 12 PTC will take place as a face-to-face evening in school. Appointments will be available to book in advance using the School Cloud system. Appointments can be made from **Monday 23rd January** at 9.00am and will close on **Thursday 26th January** at 7.00pm. Should you wish to make any changes after this date please contact: louise.grubb@sandringham.herts.sch.uk

Please visit <https://sandringhamschool.schoolcloud.co.uk/> to book your appointments. Attached is a short guide to support you accessing the site. You can login with the following information:

Student's First Name; Student's Surname; Date of Birth

Please note that you will also receive an email from School Cloud shortly before the bookings open with a link to the booking system where you only need your child's date of birth to validate your login.

We look forward to seeing you on **Tuesday 31st January**.

Yours sincerely,

Katie Clifford
Performance Director: Year 12

