



Sandringham School

'Everybody can be Somebody'



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Deputy Headteacher: Mark Nicholls, BA (Hons)

Letter No: 140/2023

6th March 2023

Dear Parent / Carer,

Year 10 PTC – Wednesday 22nd March

We would like to invite you to attend the Year 10 Parent Teacher Consultation Evening on **Wednesday 22nd March** between 3.45pm-7.15pm. This is a change to the previously published date, due to the planned industrial action.

The evening will provide an opportunity to discuss your child's progress with individual subject teachers following their spring report, which students will receive on **Thursday 9th March**.

Year 10 PTC will take place as a face-to-face evening in school. Appointments will be available to book in advance from **Monday 13th March** at 9.00am to **Tuesday 21st March** at 7.00pm, using the School Cloud system. Appointments are pre-set at **6 minutes** (with some Maths appointments set at 3 minutes) and there is a minimum 6 minute gap in-between appointments to give you time to reach the next teacher. You can make up to 10 appointments with subject teachers.

If your child studies Triple Science please note the system has been configured to allow you an appointment with one of your child's science teachers but they will be able to discuss your child's performance across all three subjects.

Visit <https://sandringhamschool.schoolcloud.co.uk/> to book your appointments. Attached is a short guide to support you accessing the site. You can login with the following information:

Student's First Name; Student's Surname; Date of Birth

To help organise your appointments, please review the site map which shows the location of each subject on the evening: <https://sandringham.herts.sch.uk/year10ptc/>

Please note that you will also receive an email from School Cloud shortly before the bookings open with a link to the booking system where you only need your child's date of birth to validate your login. Should you wish to make any changes to appointments after this date please contact: data@sandringham.herts.sch.uk

We look forward to seeing you on **Wednesday 22nd March**.

Yours sincerely,

Elliot Bailey
Performance Director: Year 10

Thom Leat
Assistant Headteacher

