



Sandringham School

'Everybody can be Somebody'



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Headteacher: **Alan Gray, M.Sc., F.R.S.A.**

Deputy Headteacher: **Caroline Creaby, BA, M.Ed., Ed.D.**

Deputy Headteacher: **Mark Nicholls, BA (Hons)**

Letter No: 183/2023

12th May 2023

Dear Parent/Carer,

Music Tour July 2023: Important Information

Please find here some important information regarding our forthcoming music tour to France.

All passports must be valid for travel and must meet the following criteria:

- valid for at least 3 months after the day you plan to leave (check the 'expiry date')
- For a child's passport it must be less than 5 years old on the day you enter.

We now require you to complete and return the following to this email address:

Lisa.Laycock@sandringham.herts.sch.uk

1. A copy of your child's passport
2. Attached OV7A parental/carers consent form
3. Attached behaviour contract

There will be a short information evening on Monday 19th June in the main school hall at 6.30pm in which details of our itinerary and travel arrangements will be shared. Your child has also been asked to complete a google form requesting their T-shirt size so please encourage them to fill this out if they have not yet done so.

If you have any questions, please do not hesitate to contact me at school.

Yours sincerely,

Emma Beaton
Teacher of Music

