



The Ridgeway, St. Albans, Hertfordshire. AL4 9NX Telephone: 01727 799560 Email: <u>admin@sandringham.herts.sch.uk</u> Website: <u>www.sandringham.herts.sch.uk</u>

Letter No:243/2023

19<sup>th</sup> July 2023

Dear Families,

## Locker Key Request

As you are aware, renting a **school locker** again this year will be particularly useful for storing exercise books, electronic devices, textbooks and PE equipment and will save carrying an extra load in your child's school bag. The cost for renting the locker will be £5.

The lockers need to be ordered and paid for via ParentPay no later than **Friday 25<sup>th</sup> August**. We will not be accepting cash or cheques through Student Services and therefore we will only accept orders via ParentPay. Should you require your login details again please email finance@sandringham.herts.sch.uk

Please visit <u>www.parentpay.com</u> and make your payment by the given deadline.

Locker keys will be distributed to students during the first two weeks of school.

Yours sincerely,

Stuart Kemp Assistant Headteacher



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Headteacher: Alan Gray, M.Sc., F.R.S.A. Deputy Headteacher: Caroline Creaby, BA, M.Ed., Ed.D. Deputy Headteacher: Mark Nicholls, BA (Hons)