



Sandringham School

'Everybody can be Somebody'



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Headteacher: **Alan Gray, M.Sc., F.R.S.A.**

Deputy Headteacher: **Caroline Creaby, BA, M.Ed., Ed.D. (MAT)**

Senior Deputy Headteacher: **Mark Nicholls, BA (Hons)**

Acting Deputy Headteacher: **Mark Allday, BSc (Hons)**

Acting Deputy Headteacher: **Kate Mouncey, BSc (Hons), M.Ed.**

Letter No: 006/2023

4th September 2023

Dear Families,

Chromebook – Bring Your Own Device

I hope that you and your child have had an enjoyable summer break and they have had a great first day at Sandringham School.

As you will be aware, every student in Year 7 is required to have their own Chromebook device as part of the equipment they bring to school each day. In March we held a Bring Your Own Device (BYOD) Information Evening and published details about our one to one device programme from this September on the school website - <https://sandringham.herts.sch.uk/bring-your-own-device/>.

I am pleased to inform you that all of the Chromebooks ordered via Albion, our chosen reseller, have recently been delivered to school and are currently being processed. On Thursday 7th September and Friday 8th September, we will be running sessions with each tutor group where we will be issuing students with their Chromebook, their school credentials (username, password and school email address), as well as getting students familiar with some of our online platforms and tools.

Following this initial setup session, in Computer Science lessons for the next three to four weeks, students will be embarking upon building their digital literacy skills and competencies whilst becoming familiar with Google Workspace and other tools we commonly use throughout the school.

If your child is in receipt of free school meals or pupil premium funding and you requested a device via our loan scheme, please ensure that you have made the payment contribution for the device by Wednesday 6th September. If you have any queries relating to this, please contact Gemma Lovett, Pupil Premium Coordinator via admin@sandringham.aat.school Over the coming weeks, we look forward to supporting all of our new students in becoming familiar with the digital tools and technologies we use at Sandringham to support learning whilst students are completing their studies both in school and at home.

Yours sincerely,

Mark Allday
Acting Deputy Headteacher

