



Sandringham School

'Everybody can be Somebody'



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Headteacher: Alan Gray, M.Sc., F.R.S.A.

Deputy Headteacher: Caroline Creaby, BA, M.Ed., Ed.D. (MAT)

Senior Deputy Headteacher: Mark Nicholls, BA (Hons)

Acting Deputy Headteacher: Mark Allday, BSc (Hons)

Acting Deputy Headteacher: Kate Mouncey, BSc (Hons), M.Ed.

Letter No: 054/2023

30th October 2023

Dear Families,

Year 13 PTC – In Person: Tuesday 14th November – 3.45pm – 7.15pm

We would like to invite you to attend the Year 13 Parent Teacher Consultation Evening on **Tuesday 14th November** between 3.45pm – 7.15pm. This will be an opportunity to discuss your child's progress with subject teachers.

Appointments will be booked via School Cloud. The system allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. This year, we will return to holding these appointments in person. Bookings can be made by only one parent/carer and the site is configured for this to be the first priority contact with parental responsibility. You are not able to make two appointments.

Appointments can be made from **Friday 3rd November, 6.00pm** and will close on **Monday 13th November at 6.00pm**. Should you wish to make any changes after this date, please contact: grubbl@sandringham.aat.school

Please visit <https://sandringhamschool.schoolcloud.co.uk/> to book your appointments. You can login with the following information:

Student's First Name

Student's Surname

Date of Birth

If a student has more than one teacher for a subject, please note that the system has been configured for one appointment with one of their teachers who will be able to discuss progress across the whole subject with you.

We look forward to seeing you on **Tuesday 14th November**.

Yours sincerely,

Katie Clifford

Performance Director: Year 13

