



The Ridgeway, St. Albans, Hertfordshire. AL4 9NX

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Headteacher: **Alan Gray, M.Sc., F.R.S.A.**

Deputy Headteacher: **Caroline Creaby, BA, M.Ed, Ed.D. (MAT)**

Senior Deputy Headteacher: **Mark Nicholls, BA (Hons)**

Acting Deputy Headteacher: **Mark Allday, BSc (Hons)**

Acting Deputy Headteacher: **Kate Mouncey, MA, BSc (Hons)**

Co-opted Governors – Sandringham school's Local Governing Board

We are currently looking to recruit 3 new co-opted governors. This is a volunteer role and the role holder will become part of a team of governors helping Sandringham stay in the position of one of the most successful state schools in the country. Co-opted governors are recruited from within the community for their knowledge, skills and experience and you will join a team of governors comprising 2 teaching staff governors, 2 parent governors and up to 12 co-opted governors. It is a rewarding role that supports our school ethos of 'Everybody can be Somebody' and helps all our students develop into confident, bright and happy young people.

The governing board works as a team to challenge, support and contribute to the senior leadership of the school and the time requirement per annum is approximately;

- 9 full governing board meetings (1 to 2 hours each) usually starting at 5.30pm with some being in person held in school and some virtual.
- Approximately 2 hours preparation for each meeting including going through the papers sent out in advance.
- 3 governor-only meetings usually held during the day.
- 6 training events (about 2 hours each) consisting of AAT led training and that supplied by other bodies such as Herts for Learning and the National Governance Association
- Approximately 2 hours a month spent keeping up to date on governance issues.

As well as developing a broad understanding of the school, governors work in small teams to develop in depth knowledge of a particular area.

In order to perform the role well, a governor is expected to:

- attend induction training and regular relevant training and development events
- attend all relevant governor meetings where possible.
- act in the best interests of all the pupils of the school
- behave in a professional manner, as set down in the governing board's code of conduct, including acting in strict confidence

Role of a school governor

To contribute to the work of the governing board in ensuring high standards of achievement for all children and young people in the school by:

- ensuring clarity of vision, ethos and strategic direction
- holding the school leaders to account to ensure that every pupil has the best possible education.
- overseeing the financial performance of the organisation and making sure its money is well spent



- listening to and reporting to the school's stakeholders: pupils, parents, staff, and the wider community, including local employers

Additionally, governors may be required to serve on panels of governors to:

- appoint senior school leaders.
- review the Headteacher's decision to permanently exclude a pupil.
- hear the second stage of staff grievances and disciplinarys.

Person Specification

We are looking for people with the following attributes:

Committed: Devoting the required time and energy to the role and ambitious to achieve best possible outcomes for young people. Prepared to give time, skills and knowledge to developing themselves and others in order to create highly effective governance.

Confident: Of an independent mind, able to lead and contribute to courageous conversations, to express their opinion and to play an active role on the board.

Curious: Possessing an enquiring mind and an analytical approach and understanding the value of meaningful questioning.

Challenging: Providing appropriate challenge to the status quo, not taking information or data at face value and always driving for improvement.

Collaborative: Prepared to listen to and work in partnership with others and understanding the importance of building strong working relationships within the board and with executive leaders, staff, parents and carers, pupils/students, the local community and employers.

Critical: Understanding the value of critical friendship which enables both challenge and support, and self-reflective, pursuing learning and development opportunities to improve their own and whole board effectiveness.

Creative: Able to challenge conventional wisdom and be open-minded about new approaches to problem-solving; recognising the value of innovation and creative thinking to organisational development and success.

As well as these attributes, knowledge from professional areas such as HR, Financial management and accountancy and legal could be helpful but not essential and we are keen to build a diverse team of governors with varied knowledge background and skills who together can address all the needs of the governance role.

As our parent governor positions are filled, we are ideally looking to fill these roles with individuals who do not have children at the school at the time of appointment.



If you would like to find out more about the role please contact Anne Garland at garlanda@sandringham.governor.aat.school or Anna Cox at coxa@sandringham.governor.aat.school

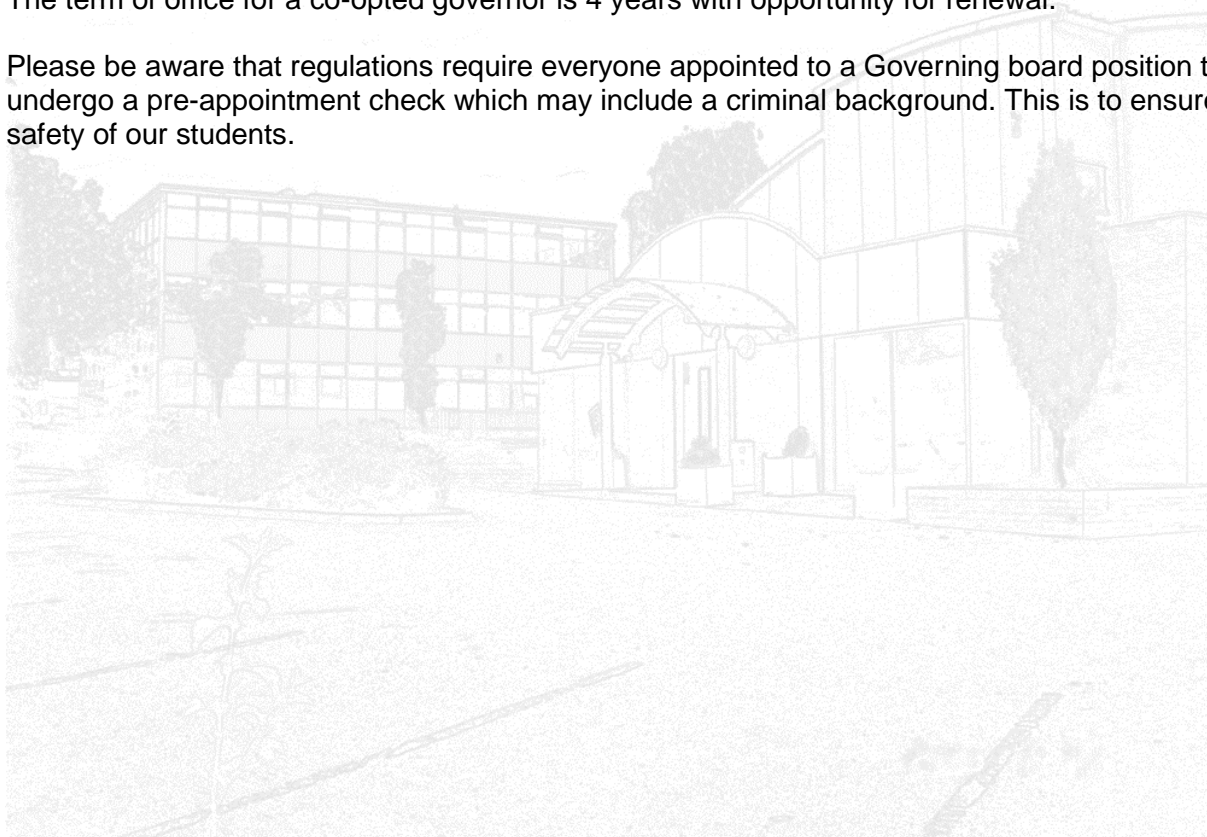
Application Process

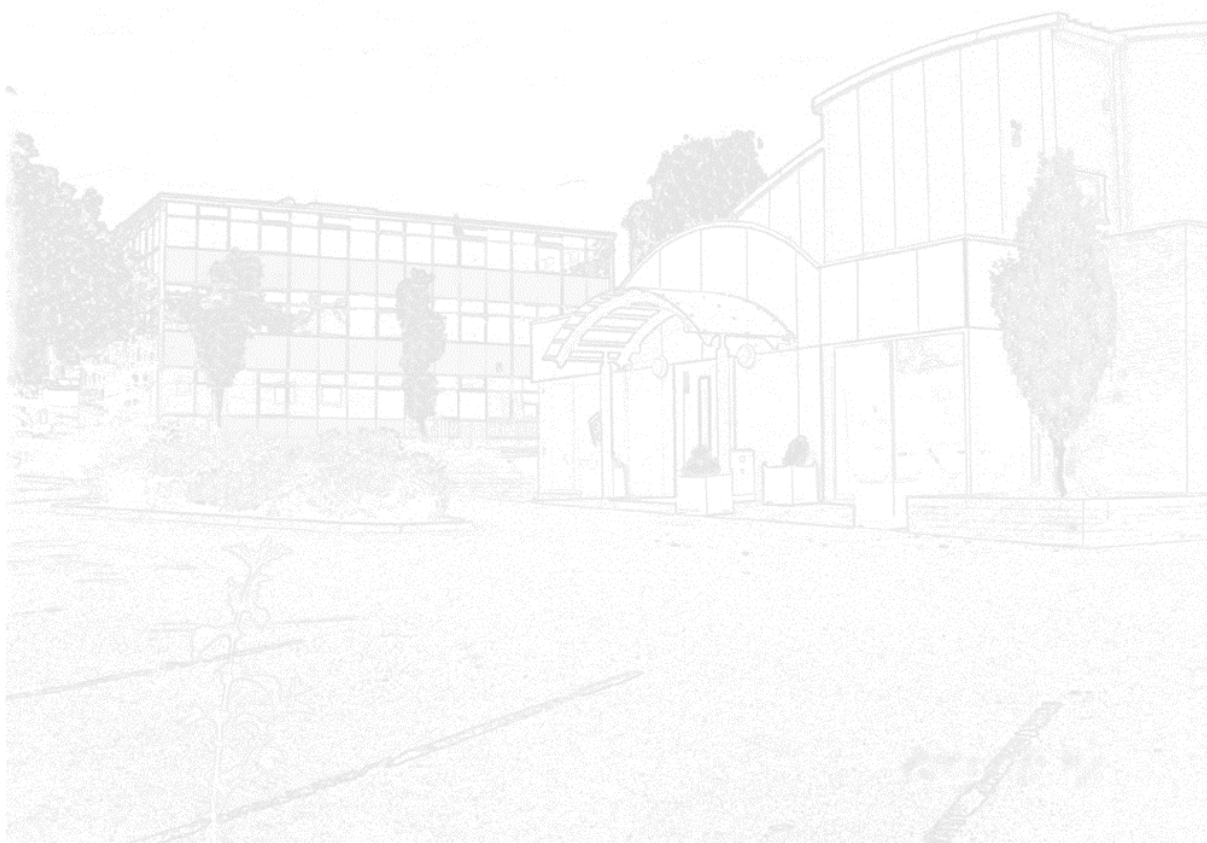
If you would like to apply please send an e mail outlining how you meet the person Specification and why you would like to be a governor at Sandringham to [Anne Garland at the e mail address above](#).
Closing date Sunday 19 November 2023.

Ideally Interviews will be held before the end of the Autumn Term ie 20 December

The term of office for a co-opted governor is 4 years with opportunity for renewal.

Please be aware that regulations require everyone appointed to a Governing board position to undergo a pre-appointment check which may include a criminal background. This is to ensure the safety of our students.





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