



Sandringham School

'Everybody can be Somebody'



The Ridgeway, St. Albans, Hertfordshire. AL4 9NX

Telephone: 01727 799560

Email: admin@sandringham.aat.school

Website: www.sandringham.herts.sch.uk

Headteacher: **Alan Gray, M.Sc., F.R.S.A.**

Deputy Headteacher: **Caroline Creaby, BA, M.Ed., Ed.D. (MAT)**

Senior Deputy Headteacher: **Mark Nicholls, BA (Hons)**

Acting Deputy Headteacher: **Mark Allday, BSc (Hons)**

Acting Deputy Headteacher: **Kate Mouncey, BSc (Hons), M.Ed.**

Letter No: 110/2024

11th January 2024

Dear Families,

Year 12 PTC – Tuesday 30th January

We would like to invite you to attend the Year 12 Parent Teacher Consultation Evening on **Tuesday 30th January** between 3.45pm – 7.15pm. This will be an opportunity to discuss your child's progress with individual subject teachers.

If a student has more than one teacher for a subject, please note that the system has been configured for one appointment with one of their teachers who will be able to discuss progress across the whole subject with you.

The Year 12 PTC will take place as a face-to-face evening in school. Appointments will be available to book in advance using the School Cloud system. Appointments can be made from **Friday 19th January** at 6.00pm and will close on **Monday 29th January** at 6.00pm. Should you wish to make any changes to your appointments after this date please contact: grubbl@sandringham.aat.school

Please visit <https://sandringhamschool.schoolcloud.co.uk/> to book your appointments. Attached is a short guide to support you accessing the site. You can login with the following information:

Student's First Name; Student's Surname; Date of Birth

Please note that you will also receive an email from School Cloud shortly before the bookings open with a link to the booking system where you only need your child's date of birth to validate your login.

To help organise the order of your appointments, please review the Site Map (with subject locations) which can be found here: <https://sandringham.herts.sch.uk/year-12-ptc-subject-location-map/>

We look forward to seeing you on **Tuesday 30th January.**

Yours sincerely,

Athena Pitsillis
Head of Sixth Form

