



# Sandringham School

'Everybody can be Somebody'



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Headteacher: Alan Gray, M.Sc., F.R.S.A.  
Deputy Headteacher: Caroline Creaby, BA, M.Ed., Ed.D. (MAT)  
Senior Deputy Headteacher: Mark Nicholls, BA (Hons)  
Acting Deputy Headteacher: Mark Allday, BSc (Hons)  
Acting Deputy Headteacher: Kate Mouncey, BSc (Hons), M.Ed.

Letter No: 116/2024

19<sup>th</sup> January 2024

Dear Families,

## Year 12 PTC – Tuesday 30<sup>th</sup> January

A reminder that the booking window for appointments for the upcoming Year 12 Parent Teacher Consultation Evening (**Tuesday 30<sup>th</sup> January**) opens this evening at 6.00pm and will close on **Monday 29<sup>th</sup> January** at 6.00pm.

The Year 12 PTC will take place as a face-to-face evening in school. Appointments will be available to book in advance using the School Cloud system and have been pre-set at either **5 or 10 minutes** (depending on the subject).

Year 12 students who are studying **Sociology** will have the option to book either an **in-person appointment** on Tuesday 30<sup>th</sup> January, or a **'virtual' online appointment** on Wednesday 31<sup>st</sup> January (3.30-5.30pm). Our fantastic DoL: Sociology, Miss Roskilly, is keen to offer as many appointments as possible, however will not be able to see all of the Year 12 cohort in one evening.

Please visit <https://sandringhamschool.schoolcloud.co.uk/> to book your appointments. Attached is a short guide to support you accessing the site. You can login with the following information:

Student's First Name; Student's Surname; Date of Birth

Please note that you will also receive an email from School Cloud shortly before the bookings open with a link to the booking system where you only need your child's date of birth to validate your login.

To help organise the order of your appointments, please review the Site Map (with subject locations) can be found here: <https://sandringham.herts.sch.uk/year-12-ptc-subject-location-map/>

We look forward to seeing you on **Tuesday 30<sup>th</sup> January**.

Yours sincerely,

Athena Pitsillis  
Head of Sixth Form

