

The Ridgeway, St. Albans, Hertfordshire. AL4 9NX  
Telephone: 01727 799560  
Email: [admin@sandringham.aat.school](mailto:admin@sandringham.aat.school)  
Website: [www.sandringham.herts.sch.uk](http://www.sandringham.herts.sch.uk)

Headteacher: **Alan Gray, M.Sc., F.R.S.A.**  
Deputy Headteacher: **Caroline Creaby, BA, M.Ed, Ed.D**  
Senior Deputy Headteacher: **Mark Nicholls, BA (Hons)**  
Acting Deputy Headteacher: **Mark Allday, BSc (Hons)**  
Acting Deputy Headteacher: **Kate Mouncey, MA, BSc (Hons)**

Letter No: 193/2024

29<sup>th</sup> April 2024

Dear Families,

### **Normandy Trip 17<sup>th</sup> – 21<sup>st</sup> June – Information Evening**

In preparation for the trip to Normandy, France taking place from 17<sup>th</sup> – 1<sup>st</sup> June 2024, we will be holding an information evening in the main hall on Wednesday 5<sup>th</sup> June at 6.30pm. This evening will provide you with an itinerary for the trip, outline some of the necessary information, and will be used to collect student passports on the evening so please ensure you bring your child's passport with you.

It is essential that all parents/carers attend so that we may fully inform you of the details of the trip. Students are also welcome to attend, should they wish to do so.

As you are aware we have been collecting passenger information for this trip and would like to thank those of you who have already completed the Google Form. If you are yet to complete the form with your child's details, can we please request this be done without delay. Please find a link to the form below:

<https://forms.gle/gXigHJu3mQ3iKDKX8>

We look forward to discussing the trip with you in more detail on the 5<sup>th</sup> June.

Yours sincerely,

Laura Hill  
Head of French

