



The Ridgeway, St. Albans, Hertfordshire. AL4 9NX
Telephone: 01727 799560
Email: admin@sandringham.aat.school
Website: www.sandringham.herts.sch.uk

Headteacher: **Alan Gray, M.Sc., F.R.S.A.**
Deputy Headteacher: **Caroline Creaby, BA, M.Ed, Ed.D**
Senior Deputy Headteacher: **Mark Nicholls, BA (Hons)**
Acting Deputy Headteacher: **Mark Allday, BSc (Hons)**
Acting Deputy Headteacher: **Kate Mouncey, BSc (Hons), MA**

Dear Parent/Carer

We are very much looking forward to welcoming all the students who will be joining us at Sandringham School in September. This letter is a reminder of two events which are planned to help your child settle into the school.

The first event is the Induction Evening on **Monday 1st July 2024.**

Due to the size of the year group, the evening has a staggered start time as follows: -

For children with the surnames beginning with **A-K** in the alphabet, the start time will be **6.30pm**. Could you please arrive 15 minutes earlier than this to allow sufficient time to register and seat everyone.

For children with the surnames beginning with **L-Z** in the alphabet, the start time will be **7.15pm**. **Could you please aim to arrive at 7.00pm** and wait to be taken to the main hall, once the earlier speech is complete.

The evening will run in three stages:

- 1) Welcome and introduction speeches in the hall
- 2) Meet your form tutor
- 3) Uniform and other services

Parent/Carers and new students are warmly welcomed to this evening, but unfortunately we cannot offer to extend the invitation to all the family because of our large intake. Should your child be on a school trip, the expectation is you still attend the Induction Evening. If you are unable to attend this evening for any reason, please email Lesley Dunkley, the Admissions Officer at admissions@sandringham.aat.school

The second event is for our new students only and is the Induction Day on **Thursday 11th July 2024**. The students will experience a number of lessons, and an assembly, as well as having lunch with us at Sandringham. Students should attend this day in their Primary School uniforms.



All students are either allocated French or Spanish to study in Year 7. If your child is a native speaker and therefore has a specific requirement regarding this subject, please contact admin@sandringham.aat.school for the attention of France Batten as soon as possible.

Finally can I recommend a visit to the Sandringham School website, www.sandringham.herts.sch.uk which will not only keep you up to date with all our news, but also has a dedicated area for our new Year 7 students under our 'Curriculum' tab, 'Transition into Year 7' where you can also find information on registering for music lessons for the Autumn term.

I look forward to welcoming you all on Induction Evening on **Monday 1st July 2024**.

Yours sincerely

Stuart Kemp
Assistant Headteacher





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Dear Parent/Carer,

YEAR 7 EQUIPMENT LIST

Students are expected to be equipped with a pencil case containing the basic stationery required to produce neat, high quality work. Students will also need the following **essential items**: 30cm ruler, protractor, glue stick, HB pencil and sharpener, rubber, compasses. We do ask for your co-operation as your child may be at a serious disadvantage without these essential items. **Please note that these are to be sourced independently and are not included in the packs listed below.**

Detailed below are other essential items that can be ordered via our online payment portal ParentPay.

Visual Arts

The following equipment will be essential for the Year 7 Visual Arts course homework projects and will be useful for students to have in school for all classes. The school can supply these items as a package for £10.30 (watercolour paint box, paintbrushes size 2 & 6, 2B pencil, A4 paper sketchbook, A3 wallet to protect work in transit, craft scissors, glue stick, eraser, sharpener and a clear pencil case.) Students will also need to bring to all Visual Arts lessons coloured pencils or felt tip pens. Please note this pack is in addition to the pencil case and basic stationery you will need to provide your child as mentioned above.

Maths

You may already be aware that calculators are used extensively in Mathematics lessons. Not only are calculators necessary for GCSE examinations but, as indicated, their use is expected in very many mathematical topics. We therefore ask parents/carers to ensure that their child is properly equipped. The calculator on offer from the school is the Casio FX83GTCW, which is suitable for use in Mathematics and other subjects throughout a school career and costs £9.10.

Lockers

Lockers are available to students in Year 7 to enable them to keep their belongings secure. We would recommend and encourage all students to have the use of a locker, at a charge of £5.00 for the year.



Plastic Book Covers

Students are **required** to have plastic exercise book covers which are very useful in keeping students' work neat and tidy. The pack consists of 8 small and 5 large book covers at a cost of £8.15.

Ordering

If you would like to order any of the equipment mentioned, please visit www.parentpay.com and select the items you wish to purchase no later than **Friday 23rd August 2024**. You will receive your ParentPay login details in your Induction Evening pack on 1st July 2024 but please email the finance office with any queries via finance@sandringham.aat.school. You are welcome, of course, to buy these items elsewhere if you prefer. Please note that we are able to obtain significant discounts by ordering in bulk; we cannot guarantee that prices will hold in the future. The items ordered will be available for students when they start school in September. Please ensure that all equipment is named.

Yours sincerely

Stuart Kemp
Assistant Headteacher



Lunch Request Form - Thursday 11th July 2024

Child name

Choice 1 *

Main Meal Deal - £2.50

Beef Burrito, Jelly and fresh fruit

Choice 2 *

Main Meal Deal - £2.50

Veggie Burrito, Jelly and fresh fruit

Choice 3 *

Main Meal Deal - £2.50

Vegan Chilli Nacho's, Jelly and fresh fruit

Choice 4 *

Jacket Meal Deal - £2.50

Jacket potato with cheese and baked beans, Jelly and fresh fruit

Choice 5 *

Pasta Deal - £2.50

Pasta King (meat or vegetarian), Jelly and fresh fruit

Choice 6 *

Bring in your own packed lunch

Please complete and return in a sealed envelope on Induction Eve 1st July 2024 with your payment in cash or cheque (made payable to Chartwells)

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15th April 2024

Dear Parents / Carers,

Sandringham Summer Starters 2024 (Summer School)

We would like to take this opportunity to inform you about an exciting opportunity that will be available to all our new Year 7 Students starting September 2024.

Following the success of our previous years summer programmes, we are delighted to inform you that Summer Starters 2024 will be running week commencing 19th August 2024. The cost will be £35 per day or £155 for the week, however students eligible for pupil premium funding will be supported by using the funding allocated to the school. If this is your situation, please let us know.

Sandringham Starters will run from **Monday 19th to Friday 23rd August from 9am to 3pm**. The aim is to provide a space for young people to take part in some engaging and fun activities that will enrich their experience at Sandringham School. Our theme for the week is "Sandringham Community". It will be an opportunity for our new students to get to know the school, make new friends, meet some of their teachers and have some fun!

If your child is keen to attend, please scan the QR code by 24th May to book your place. Payment can be made via bank transfer for the amount of days you wish your child to attend to the details below:

Bank account name:
Alban Academies Trust t/a Sandringham School
Sort code - 30-94-30
Account number - 25955460
Please add the reference SS24 followed by your child's name

As we will need to plan staffing and activities well in advance please note that we will not be able to offer refunds unless we can fill the place.

Should you have any questions please do not hesitate to Ciboney Durrant on: - summerstarters@sandringham.aat.school

We look forward to seeing you soon

Ciboney Durrant
SENDCO

